



**Minutes of the Regular Board Meeting
December 16, 2011**

MEMBERS PRESENT:

Herb Grant, Chair
Mark Flaten, Vice Chair
Sara Wright, Secretary
Kay Ek
Denny Morrow
Bruce O'Leary
John Seymour

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

GUESTS:

Steve Peltier
Mary Hayes

I. Oral Exams

Six (6) oral exams were administered. Upon successful completion, licenses were issued to: Nathan Vjotech, Michelle Clark, Beth Bordenave, Rebecca Hoffman, and Melissa Doucette.

II. CALL TO ORDER

Chair Herb Grant called the meeting to order at 10:00 a.m. in the University Room of the University Park Plaza Building.

III. CONSIDER AGENDA

Members approved the agenda as presented.

IV. APPROVAL OF MINUTES OF THE NOVEMBER 18, 2011, BOARD MEETING

Denny Morrow made a motion to approve the minutes of the November 18, 2011, Board meeting as written. John Seymour seconded the motion. The motion passed.

V. ADMINSTRATIVE REPORT

Members reviewed Jennifer's Administrative Report as follows.

Budget Report

Members reviewed the Board's current budget report and vendor payment detail report. Jennifer stated that the report is accurate and up to date.

Sunset Commission

Jennifer reported that that all of the health licensure Boards submitted reports to the Sunset Commission on December 6, 2011, and that she gave testimony to the commission on behalf of the Board on December 9, 2011. All Board reports are available on the Commission's website. Jennifer discussed the Commission's interest in the fees collected by the Board, the process to be followed by the Commission in completing their statutorily-mandated work, and a possible timeline for Commission activity.

Oral Exam Panels

Jennifer reported that contact letters have been mailed to the individuals suggested by the Board to assist in conducting oral examinations. Contracts will be drafted for panelists to sign dealing with compensation and confidentiality. Anticipates the new panel members may begin as early as January to shadow the January oral exams.

LMFT License Renewal Update

Jennifer reported that the LMFT renewal applications are coming in, online renewal is activated, and LMFTs have until December 31, 2011 to renew their license.

Board-Approved Supervisor Variances

Jennifer provided a report of variances she has granted under Board authority granting Board-approved supervisor status to individuals impacted by recent DHS rule changes.

Continuing Education Variances

Jennifer provided a report of variances she has granted under Board authority granting continuing education variances.

VI. RULE REVISION

Members reviewed a proposed rule revision draft of Minn. Rule 5300.1060 which addresses requirements for Board-approved supervisor status. A discussion regarding various options was held, with Board members discussing possible options of leaving the current rule language unchanged, adopting AAMFT-approved supervisor requirements, and increasing or decreasing current Minnesota requirements as to length of time of licensure prior to becoming a Board-approved supervisor. The issue will be brought back to the Board in January for determination. A brief presentation/recap on how to move forward with the notice, publication and hearing required for rule revision will also occur in January.

VII. SECOND READING AND REVIEW OF PROPOSED BYLAW CHANGES

Members held a second reading and review of the proposed Bylaw changes.

John Seymour made a motion to approve the second reading of the proposed bylaw changes. Denny Morrow seconded the motion. The motion passed.

VIII. ADOPTION OF PROPOSED 2012 BOARD MEETING SCHEDULE

Denny Morrow made a motion to adopt the proposed 2012 Board meeting schedule as written. John Seymour seconded the motion. The motion passed.

IX. NATIONAL EXAM APPLICATIONS – REVIEW AND APPROVAL BY EXECUTIVE DIRECTOR

Members held discussion in regard to granting authority to the Executive Director to review and approve applications for the national examination. Denny Morrow made a motion to grant the Executive Director authority to approve national exam applications, but only for applicants that hold degrees from COAMFT-approved academic programs. John Seymour seconded the motion. Sara Wright abstained from the vote.

X. COMMITTEE REPORTS

There were no committee reports.

XI. PUBLIC INPUT

There was no public input.

XII. OTHER ITEMS

There were no other items.

XIII. ADJOURNMENT

Herb Grant adjourned the meeting at 12:30 p.m. on a motion by Denny Morrow and seconded by John Seymour. The motion passed.

XIV. ORAL EXAMINATION (CLOSED TO THE PUBLIC)

Eight (8) oral exams were administered. Upon successful completion, licenses were issued to: Chad Jayasekera, Kristi Kamish-Bushinski, Nicole Schneider, Shane Long, Mary Ann Tran, Soo Moon, Sharri Rogers, and Traci Valentine.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on January 20, 2012.

Sara Wright, Secretary